



EMPLOYMENT APPLICATION

APPLICANT INFORMATION

First Name:	Last:	Middle:
Address:		Apt:
City:	State:	Zip:
Phone:	Email:	
Date Available:	Applied Position:	
Have you worked with us before? YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, when?	
Have you been convicted of a felony? YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, please explain?	

WORK EXPERIENCE: Please check all that apply.

<input type="checkbox"/> Customer Service	<input type="checkbox"/> Math	<input type="checkbox"/> Communication Skills
<input type="checkbox"/> Fast Food	<input type="checkbox"/> Complying with store security, safety, and loss prevention.	<input type="checkbox"/> Food and Beverage Knowledge
<input type="checkbox"/> Inventory, stocking, and backstock management.	<input type="checkbox"/> POS Transactions	<input type="checkbox"/> Maintain Table Appearance
<input type="checkbox"/> Host/Hostess	<input type="checkbox"/> Time Management	<input type="checkbox"/> Waiter/Waitress
<input type="checkbox"/> Restaurant Front-End	<input type="checkbox"/> Restaurant Back-End	<input type="checkbox"/> Cashier
<input type="checkbox"/> Cook	<input type="checkbox"/> Menu Knowledge	<input type="checkbox"/> Serving
<input type="checkbox"/> Dishwasher	<input type="checkbox"/> Upselling	<input type="checkbox"/> Technology
<input type="checkbox"/> Barista	<input type="checkbox"/> Bartender	<input type="checkbox"/> Other

SCHEDULE AVAILABILITY: Please note our varying hours of operation. 3:45 a.m. – midnight.

Employment Type:	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Seasonal				
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time:							
End Time:							

Continued (1 of 3)

EDUCATION

High School:		Address:	
From:	To:	Graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Diploma? YES <input type="checkbox"/> NO <input type="checkbox"/>
College/University:		Address:	
From:	To:	Graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree? YES <input type="checkbox"/> NO <input type="checkbox"/>
Degree:			

EMPLOYMENT: As part of our procedure for processing your employment application, your employment references may be checked. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job.

Company:		Address:	
Phone:		Supervisor:	
Title/Position:		Starting Pay:	Ending Pay:
From:	To:	May we contact? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Responsibilities:		Reason for Leaving:	
Company:		Address:	
Phone:		Supervisor:	
Title/Position:		Starting Pay:	Ending Pay:
From:	To:	May we contact? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Responsibilities:		Reason for Leaving:	
Company:		Address:	
Phone:		Supervisor:	
Title/Position:		Starting Pay:	Ending Pay:
From:	To:	May we contact? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Responsibilities:		Reason for Leaving:	

Continued (2 of 3)



REFERENCES: Please list 3 professional/work-related references. Not personal references.

Full Name:	Title:	Company:
Phone:	Address:	
Full Name:	Title:	Company:
Phone:	Address:	
Full Name:	Title:	Company:
Phone:	Address:	

How did you hear about us?

<input type="checkbox"/> MSU Student (Hire-a-Bobcat):	<input type="checkbox"/> Online (Craigslist, Indeed, etc.):
<input type="checkbox"/> Store Location:	<input type="checkbox"/> Other:

DISCLAIMER AND SIGNATURE

I give the employer the right to contact and obtain information from all references, employers, educational institutions, and otherwise verify the accuracy of the information contained in this application. I hereby release the employer and its representatives for seeking, gathering, and using such information and all other persons, corporations, or organizations for furnishing such information.

Sharbert Enterprise DBA Montana Gift Corral/Copper Horse Restaurant is firmly committed to maintaining a drug-free workplace and has the responsibility to provide a safe work environment for employees and to prevent injuries to the general public. Therefore, reporting to work under the influence of or working while impaired by alcohol, unprescribed or illegal narcotics or drugs, or using, possessing, selling, buying, or transferring unprescribed or illegal narcotics or drugs on company premises is prohibited.

All offers of employment are contingent upon satisfactory results of a background check, reference check, and our interview process.

I understand and agree that this employment application by itself or together with other company documents or policy statements, does not create a contract of employment.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Printed Name:	Date:
Signature:	

Equal Employment Opportunity:

While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no effect on your application for employment.

