

# Copper Horse Restaurant



Bozeman Yellowstone Airport Corporate Offices • Gallatin Field Rd • Belgrade MT 59714 • 406-388-6168

## EMPLOYMENT APPLICATION

### APPLICANT INFORMATION

Last Name:	First:	M.I.:
Street Address:		Apartment/Unit#:
City:	State:	Postal Code:
Phone: (     )	Email Address:	
Date Available:	Position Applied For:	

Have you ever worked for this company? YES  NO  If so, when?

Have you ever been convicted of a felony? YES  NO  If yes, explain:

## WORK EXPERIENCE

### PLEASE CHECK ALL THAT YOU HAVE EXPERIENCE WITH

Customer Service <input type="checkbox"/>	Math <input type="checkbox"/>	Communication Skills <input type="checkbox"/>
Cash and Credit Handling <input type="checkbox"/>	Complying with store security, safety and loss prevention guidelines <input type="checkbox"/>	Food and Beverage Knowledge <input type="checkbox"/>
Inventory/Stocking/Backstock Management <input type="checkbox"/>	Process Transactions through POS Terminal <input type="checkbox"/>	Maintain Table Appearance <input type="checkbox"/>
Host/Hostess <input type="checkbox"/>	Time Management <input type="checkbox"/>	Waiting on Tables <input type="checkbox"/>
Restaurant Front-end <input type="checkbox"/>	Cashier Experience <input type="checkbox"/>	Cook <input type="checkbox"/>
Restaurant Back-end <input type="checkbox"/>	Menu Knowledge <input type="checkbox"/>	Serving <input type="checkbox"/>
Dishwashing <input type="checkbox"/>	Upselling <input type="checkbox"/>	Tech Savvy <input type="checkbox"/>
Barista <input type="checkbox"/>	Other:	

## WHAT IS YOUR SCHEDULE AVAILABILITY?

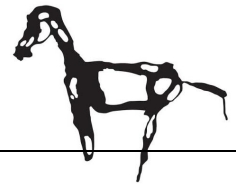
### WE HAVE VARYING DAILY AND WEEKLY HOURS OF OPERATION

EMPLOYMENT TYPE:     **FULL TIME**      **PART TIME**      **SEASONAL**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time:							
End Time:							

## EDUCATION

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High School:		Address:	
Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Diploma: YES <input type="checkbox"/> NO <input type="checkbox"/>		
College/University:		Address:	
Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree: YES <input type="checkbox"/> NO <input type="checkbox"/>		
Degree Type:			

**PREVIOUS EMPLOYMENT**  
**AS PART OF OUR PROCEDURE FOR PROCESSING YOUR EMPLOYMENT APPLICATION, YOUR EMPLOYMENT REFERENCES WILL BE CHECKED. IF YOU HAVE MISREPRESENTED OR OMMITED ANY FACTS ON THIS APPLICATION, AND ARE SUBSEQUENTLY HIRED, YOU MAY BE DISCHARGED FROM YOUR JOB.**

Company:		Phone: (     )	
Address:		Supervisor:	
Job Title:		Starting Salary: \$	Ending Salary: \$
Responsibilities			
From:	To:	Reason for Leaving:	

May we contact your previous supervisor for a reference? YES  NO

Company:		Phone: (     )	
Address:		Supervisor:	
Job Title:		Starting Salary: \$	Ending Salary: \$
Responsibilities			
From:	To:	Reason for Leaving:	

May we contact your previous supervisor for a reference? YES  NO

Company:		Phone: (     )	
Address:		Supervisor:	
Job Title:		Starting Salary: \$	Ending Salary: \$
Responsibilities			
From:	To:	Reason for Leaving:	

May we contact your previous supervisor for a reference? YES  NO

**REFERNCES**  
**PLEASE LIST THREE PROFESSIONAL/WORK-RELATED REFERENCES – NOT PERSONAL**

Full Name:		Title:	Phone: (     )
Company:		Address:	
Full Name:		Title:	Phone: (     )
Company:		Address:	
Full Name:		Title:	Phone: (     )
Company:		Address:	

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## HOW DID YOU HEAR ABOUT US?

- MSU Student (Hire-A-Bobcat) \_\_\_\_\_
- Online (Indeed, Craigslist, etc...) \_\_\_\_\_
- A Store location \_\_\_\_\_
- Other \_\_\_\_\_

## DISCLAIMER AND SIGNATURE

I give the employer the right to contact and obtain information from all references, employers, educational institutions, and otherwise verify the accuracy of the information contained in this application. I hereby release the employer and its representatives for seeking, gathering, and using such information and all other persons, corporations, or organizations for furnishing such information.

SharBert Enterprise DBA Montana Gift Corral/Copper Horse Restaurant is firmly committed to maintaining a drug-free workplace and has the responsibility to provide a safe work environment for employees to prevent injuries to the general public. Therefore, reporting to work under the influence of or working while impaired by alcohol, un-prescribed or illegal narcotics or drugs, or using, possessing, selling, buying, or transferring un-prescribed or illegal narcotics or drugs off company premises is prohibited.

All offers of employment are contingent upon satisfactory results of a background check, reference check, and our interview process.

I understand and agree that this employment application by itself or together with other company documents or policy statements, does not create a contract of employment.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Equal Employment Opportunity:** While many employers are required by federal law to have an Affirmative Action Program, all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no effect on your application for employment.